



# The Cleaford Christian Trust

...caring about Romania...

Registered Charity Number 1039861

Annual Report and Accounts  
to  
30th June, 2017

## The Trust's Aims and Objectives

**T**he main aim of the Trust is to support Christian ministry in Romania. The chief points of contact are the Hungarian Baptist Churches in Brasov and Mures counties, and the Harghita Christian Camp.

A subsidiary aim is to provide assistance to the Brasov Children's Hospital.

In the U.K. the objective of the Trust is to provide an effective channel for churches, schools and individual supporters to assist Christian work in Romania.

## Our Policies

**W**e pray for God's guidance in all the decision-making that is necessary. Major decisions are made at Trustees' meetings, and other items are discussed via email.

We no longer send aid to Romania in the form of gifts in kind. Our support is in the forms of financial grants or funds for local purchases in Romania.

We do not support projects where progress cannot be monitored satisfactorily.

New trustees are invited and appointed by the whole body of existing Trustees.

## Trustees

**T**here were two Trustees' business meetings during the year. At each meeting reports were received on the financial situation and on progress with projects in Romania. At each meeting

Trustees review the budget for the rolling next 12 months.

Detailed reports of each of the two visits to Romania that took place during the year were discussed. Most Trustees made at least one visit to Romania during the year, and took the opportunity to invite other supporters to view projects.

Trustees considered a range of requests for assistance and made appropriate allocations of funds.

The Trustees reviewed the Risk Assessment and concluded that satisfactory measures are taken to limit risks.

The Trust's commitments in relation to its income were studied, and it was considered that all current commitments could be met from current levels of income, supported, if necessary, by loan guarantees from two Trustees.

The split of expenditure between 'secular' (e.g. hospital aid) and 'spiritual' (e.g. church support) projects was kept under review. The division was 10/90 for the reporting year.

The Trust meets the 'public benefit' requirements of charity registration, as there are no restrictions on whom may join the supported churches or be treated at the Children's Hospital.

## Achievements

**H**elp for the Brasov Children's Hospital included a final shipment of medicines, and the provision of toys, games and craft materials for the patients. General aid items shipped included: new clothes, craft and stationery items, mainly for Christian Camps and Sunday Schools.

Christian ministry in Brasov and Mures Counties has continued to receive support, mainly by payment of pastors' allowances. The Trust gave significant financial help to the Harghita Christian Camp for the completion of the Dining Room project. Help with staff costs is also provided.

Trust supporters continue to give supplements to their pension to a number of poor widows and some families.

The relationship with the locally registered FAST charity, working with deprived people in the Brasov area, continued. FAST UK is now established as a registered UK charity, thus freeing the Trust from its role as UK liaison for FAST, although some donations destined for FAST UK are still received by the Trust, and are then paid over to FAST UK.

### Key features from the Accounts

- Income was increased in comparison with the previous year, accounted for by a large donation towards the purchase costs of a replacement minibus
- Income from sales of DVDs that we have produced for schools continues to be useful, although falls each year as more cameras are in the audiences.
- Administration costs (shown in the accounts as 'Governance') were 2% of income.

## The Year Ahead

**T**rustees and supporters will be visiting Romania to review our projects and to encourage those doing the work. More time will be spent at Harghita as we increase our various forms of support for evangelism at the Christian Camp. These visits are also valuable in informing UK churches and other supporters of the continuing needs.

### Thanks to...

**W**e again benefited from free use of storage and packing space in Cron-dall, which has been much appreciated. After many years this arrangement has now ceased.

In addition to financial help, we thank those churches that have invited us to preach (and have often made donations to the work).

'School' help often includes parents who buy DVDs, or donate goods and harvest and Christmas offerings. We also thank teachers and office staff who administer!

There are too many other individuals and organisations to list, but we acknowledge our dependence on the continuing support of a growing band of friends of the needy people of Romania, young and old alike. Continuity is important, and we acknowledge many who have quietly continued with us over the years.

### How you can help...

**T**he Trustees welcome **prayer support**. Decisions have to be made regarding requests received from Roma-

nia, and we need to know God's will in each case. We also need wisdom, and imagination, when considering the best approach to follow when seeking to meet a request.

Please **pray for our partners** in Romania, including:

As senior pastors retire younger men, usually with young families, are taking responsibility for groups of churches. We should pray for wisdom and energy, and for good time management to protect against 'burn-out'.

**Pray for** Dana and her team at the Brasov Children's Hospital, as they continue to work under budget pressures and uncertainty, and are discouraged by the lack of local support.

**Pray for** the ministry at Harghita Christian Camp, where many children, young people, disabled and adults hear the gospel every summer.

The Trust is always in need of **cash gifts**, either for grants to our Romanian partners, or for the purchase of items not otherwise available.

Please think whether you can arrange a **fund-raising event** in aid of the Trust's work. We have supporters who have planned concerts for us, send us money from friends parking their caravan on their land or from their hens laying eggs! Perhaps there are other ideas. We are always keen to supply photo displays, videos and speakers for events in aid of the Trust.

Please **pray** for Trustees as they preach, lead school assemblies, and speak to a range of different groups. We seek to glorify God, tell the gospel with a smile,

and raise awareness of how the gospel can be put into practice in service to the needy.

We welcome **invitations** to schools and churches, to preach or lead.

Please consider whether you could **invite a Trust speaker** to your group.

Do you have connections with a **school** that could use our DVD scheme?

Each year the Hospital has 200/250 children there at Christmas, many of whom would not get a present unless it comes from us. We now purchase suitable toys and games in bulk locally in Brasov. **We would be very grateful for cash donations to enable us to continue with this.**

A number of **widows** in the churches continue to need our regular support. In recent years it has also been necessary to make additional gifts to cover medical treatment, over and above their monthly support. We also give a slightly larger grant to help with winter heating costs.

We have a number of supporters with Standing Orders in favour of our Widows' Fund, some giving continuously for many years. In spite of this, the Fund is gradually diminishing. New Standing Orders, or perhaps slight increases in existing ones, would be much appreciated.

# Financial Statements

## Report of the Trustees

The Trustees submit their report on the accounts of the Trust for the year ended 30th June 2017.

### Principal activities

1. The Trust was created by Deed on 6th July 1994 and is exclusively for charitable purposes
2. There has been no change in the constitution of the Trust since its creation, and it is registered as a charity in accordance with the Charities Act 2011
3. Trustees serving throughout the year were A.R. Cleaver, P.J. Dunford, A.P. Henderson, L.M. Barnardo, S.M. Cleaver, Rev'd D.C. Stickland, Dr P.D Barnardo and J Cassé.
4. The Trustees in respect of the year to 30th June 2017 have distributed in grants and donations a total of £34,896 (2016—£57,162) in furtherance of the Trust's objectives.

### Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the Fund's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to:

select suitable accounting policies and then apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Fund and which enable them to ascertain the financial position of the Fund and to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees review the charity's commitments in relation to its income, with the intention that all current commitments can be met from current levels of income. They also make an annual review of risks to which they believe the charity is exposed.

New trustees are invited and appointed by the whole body of existing Trustees.

The Trustees carry out an annual Risk Review, in the light of which reserves are also reviewed, and are intended to provide for at least 6 months' commitments following a catastrophic loss of regular income. During this period efforts would be made to replace the lost income.

The Trustees review the charity's finances at each meeting, and concluded that the position at the end of the financial year was satisfactory, and exceeded their longer term forecasts.

FAST UK is a registered charity. It was the intention of the trustees of both charities that from 1st July 2011 income for FAST from UK supporters should no longer be handled by the Trust, however some donors have not transferred their standing orders to FAST UK during the current year.

A Partnership Agreement between the Trust and the Harghita Christian Camp has been signed, which defines the methods of working between the two parties.

On behalf of the Board of Trustees



A.R. Cleaver

Date 13 th November 2017

# Independent Examiner's Report to the Trustees of The Cleaford Christian Trust

I report on the accounts of The Cleaford Christian Trust for the year ended 30 June 2017, which are set out on pages 8 to 15.

## Respective responsibilities of trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

## Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
  - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. J. Easton BSc(Hons) MBA  
Independent Examiners Ltd  
Sovereign Centre  
Poplars  
Yapton Lane  
Walberton  
West Sussex  
BN18 0AS



Dated: 14th November 2017

## Statement of financial activities for the year ended 30th June 2017

	Notes	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total 2017 £	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total 2016 £
<b>Incoming resources from generated funds</b>							
Voluntary income	1	33,103	15,930	<b>49,033</b>	13,540	34,218	47,758
Interest received		-	-	-	8	-	8
Tax repayment		6,482	1,014	<b>7,496</b>	2,365	1,080	3,445
Sales		-	602	<b>602</b>	-	686	686
Total incoming resources		<u>39,585</u>	<u>17,546</u>	<u><b>57,131</b></u>	<u>15,913</u>	<u>35,984</u>	<u>51,897</u>
<b>Resources expended</b>							
<b>Charitable activities</b>							
Grants and donations	3	15,411	19,485	<b>34,896</b>	19,456	37,706	57,162
<b>Other expenditure</b>							
Costs of generating funds		542	-	<b>542</b>	251	-	251
Governance costs	2	1,340	-	<b>1,340</b>	1,080	-	1,080
Total expenditure		<u>17,293</u>	<u>19,485</u>	<u><b>36,778</b></u>	<u>20,787</u>	<u>37,706</u>	<u>58,493</u>
<b>Net (expenditure)/income for the year</b>		<u>22,292</u>	<u>(1,939)</u>	<u><b>20,353</b></u>	<u>(4,874)</u>	<u>(1,722)</u>	<u>(6,596)</u>
<b>Fund balances brought forward</b>		(2,259)	4,032	<b>1,773</b>	2,615	5,754	8,369
<b>Fund balances carried forward</b>		<u>20,033</u>	<u>2,093</u>	<u><b>22,126</b></u>	<u>(2,259)</u>	<u>4,032</u>	<u>1,773</u>

Results are derived from continuing activities.  
All gains and losses in the year are included in the above results.



## Statement of Assets and Liabilities as at 30th June 2017

	Note	2017 £	2016 £
<b>Current assets</b>			
Bank accounts		22,126	1,773
Cash accounts		-	-
		<b>22,126</b>	<b>1,773</b>
<b>Funds</b>	4		
Unrestricted funds		20,033	(2259)
Restricted funds		2,093	4,032
		<b>22,126</b>	<b>1,773</b>

Charity law requires the Trustees to prepare financial statements for each financial year which comply with the Regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Statement of Financial Activities and a Statement of Assets and Liabilities which are set out on pages 9 and 10.

Approved by the Trustees on the 13th November 2017

Signed on their behalf by



A.R. Cleaver  
Trustee

13th November 2017

## Accounting Policies

### Basis of Accounting

The financial statements are prepared on the receipts and payments basis and in accordance with applicable law, the Charities Act 2011 and SORP 2005 Accounting & Reporting by Charities.

### Donations

Donations represent amounts received during the period.

### Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees for furtherance of the general objectives of the charity.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or which have been raised by the charity for particular purposes.

### Incoming Resources

All incoming resources are included in the Statement of financial activities when the charity becomes legally entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary income consists of donations and is accounted for on a receipts basis.

### Resources Expended

Expenditure is accounted for on a payments basis and has been classified under headings that aggregate all the costs related to that heading.

Direct charitable expenditure consists of costs incurred attributable to specific activities.

Costs of generating funds are those incurred in seeking voluntary contributions.

Governance costs are those costs incurred in connection with the administration of the charity and compliance with statutory requirements.

No remuneration has been paid to Trustees.

### Capitalisation policy

All assets and maintenance costs are written-off in the year of purchase.

## Notes to the financial statements for the year ended 30th June 2017

<b>1. Voluntary income</b>	Unrestricted Funds 2017 £	Restricted Funds 2017 £	Total 2017 £	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Total 2016 £
Camp	-	7,010	<b>7,010</b>	-	24,619	24,619
Donations—Children's Hospital	-	200	<b>200</b>	-	626	626
Donations—Miscellaneous	33,103	-	<b>33,103</b>	13,540	-	13,540
FAST General Fund	-	240	<b>240</b>	-	240	240
Widows Fund	-	2,050	<b>2,050</b>	-	2,363	2,363
Families Fund	-	750	<b>750</b>	-	915	915
Personal Aid	-	330	<b>330</b>	-	-	-
Allowances Fund	-	5,170	<b>5,170</b>	-	5,170	5,170
FAST Child Sponsorship	-	180	<b>180</b>	-	285	285
	<u>33,103</u>	<u>15,930</u>	<u><b>49,033</b></u>	<u>13,540</u>	<u>34,218</u>	<u>47,758</u>

## Notes to the financial statements for the year ended 30th June 2017

<b>2. Governance Costs</b>	Unrestricted Funds 2017 £	Restricted Funds 2017 £	<b>Total 2017 £</b>	Unrestricted Funds 2016 £	Restricted Funds 2016 £	<b>Total 2016 £</b>
Office costs	198	-	<b>198</b>	179	-	179
Postage	90	-	<b>90</b>	50	-	50
Independent examiner's remuneration	450	-	<b>450</b>	444	-	444
Bank charges	307	-	<b>307</b>	233	-	233
Travel	129	-	<b>129</b>	8	-	8
Insurance	166	-	<b>166</b>	166	-	166
	<u>1,340</u>	<u>-</u>	<u><b>1,340</b></u>	<u>1,080</u>	<u>-</u>	<u><b>1,080</b></u>

<b>3. Grants and donations</b>	Unrestricted Funds 2017 £	Restricted Funds 2017 £	<b>Total 2017 £</b>	Unrestricted Funds 2016 £	Restricted Funds 2016 £	<b>Total 2016 £</b>
Camp assistance	1,727	7,930	<b>9,657</b>	2,649	25,638	28,287
FAST Kindergarten	-	904	<b>904</b>	-	-	-
Freight	1,072	-	<b>1,072</b>	2,323	-	2,323
Grants	500	-	<b>500</b>	750	-	750
Medical	875	802	<b>1,677</b>	2,562	1,312	3,874
Pastor aid	4,000	-	<b>4,000</b>	3,350	-	3,350
Children's Work	1,215	-	<b>1,215</b>	1,454	-	1,454
Motor vehicles	2,285	-	<b>2,285</b>	1,515	-	1,515
Widows' pensions	1,247	2,433	<b>3,680</b>	-	3,420	3,420
Pastors' allowances	1,730	5,170	<b>6,900</b>	2,005	5,845	7,850
FAST Foundation	-	424	<b>424</b>	-	126	126
Family Support	130	750	<b>880</b>	547	1,058	1,605
Project Support	610	-	<b>610</b>	2,266	-	2,266
Personal support	20	330	<b>350</b>	35	-	35
FAST Child sponsorship	-	742	<b>742</b>	-	307	307
	<u>15,411</u>	<u>19,485</u>	<u><b>34,896</b></u>	<u>19,456</u>	<u>37,706</u>	<u><b>57,162</b></u>

# Notes to the financial statements for the year ended 30th June 2017

## 4. Statement of funds

	At 1 July 2016 £	Income £	Expenditure £	At 30 June 2017 £
General reserve	(2,259)	39,585	17,293	20,033
<b>Total unrestricted funds</b>	<u>(2,259)</u>	<u>39,585</u>	<u>17,293</u>	<u>20,033</u>
<b>Restricted Funds:</b>				
Camp	-	7,930	7,930	-
Children's Hospital	-	802	802	-
Allowances Fund	-	5,170	5,170	-
Kindergarten	904	-	904	-
Widows Fund	383	2,050	2,433	-
Families Fund	-	750	750	-
FAST General Fund	1,927	263	424	1,766
FAST Child Sponsorship	818	251	742	327
Personal support	-	330	330	-
<b>Total restricted funds</b>	<u>4,032</u>	<u>17,546</u>	<u>19,485</u>	<u>2,093</u>

The General reserve represents the free funds of the charity which are not designated for particular purposes.

The Camp Fund represents support for the Harghita Christian Camp.

The Children's Hospital Fund represents support designated for the Brasov Children's Hospital plus the proceeds of Sales.

The Allowances Fund represents donations received for the support of pastors and church workers.

The Kindergarten Fund is designated for kindergarten support in Tarlungeni village.

The Widows Fund represents funds donated for the assistance of poor widows in Romania, and is allocated on the recommendations of church pastors.

The Families Fund represents donations designated by supporters for the financial assistance of poor families nominated by church pastors.

Some donations are designated specifically for the use of the Romanian registered FAST Foundation, with whom we work in the Brasov area, and are held in the FAST General Fund. The FAST

## Notes to the financial statements for the year ended 30th June 2017

Child Sponsorship scheme's funds are held separately. The majority of this support is now being given directly to FAST UK, and these funds now represent those donors who have not yet transferred their giving to FAST UK.

The Personal Support Fund is for occasions when individual supporters wish to help specific people in Romania, without calling on the Trust's general funds.

## Details of Trustees, etc.

The Trustees are:

**Angus Cleaver** (Chairman)  
**Phil Dunford**  
**Andrew Henderson**  
**Lucy and Phil Barnardo**  
**Sheena Cleaver**  
**Rev David Stickland**  
**John Cassé**

The Trust's **Head Office** address is:  
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The Trust became a registered charity on 29th July 1994, under number 1039861

The Trust's Independent Examiner is M.J. Easton, Independent Examiners Ltd of Sovereign Centre, Poplars, Yapton Lane, Walberton, West Sussex, BN18 0AS

Bankers:

Bank of Scotland, 41 South Gyle Crescent, EDINBURGH EH12 9XD

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, WEST MALLING, ME19 4JQ